IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING

Place: **Mary Johnston Memorial Library, 114 N. Court St., Standish, MI**
Date: **June 11, 2026**
Present: **Linda Eyer, Rick Rockwell, Sue Kingsbury, Phyllis Klender, Dan Stock, Susan Synowiec, Thelma Van Brenk, Kari Besancon and JoAnn Edwards**
Absent: Jerry Brown

1. **Call to Order**
   Meeting called to order at 4:35 pm by Chairperson Susan Synowiec.

2. **Approval of the Agenda**
   Klender and Kingsbury motioned and seconded approval of the agenda, as amended. Seven (7) aye. One (1) absent. Motion carried.

3. **Public Participation and Reports from the Friends Groups**
   Kingsbury shared several exciting updates from the Friends of the Tawas City Library. They are setting up a dedicated puzzle table at the Tawas City Library to accommodate popular demand. Additionally, their upcoming Saturday Book Sales are scheduled for June 13, July 11, August 8, and September 12, 2026. The Pathway to Learning program also begins on June 17, 2026.
   The Friends of the Tawas Library are going to set up an information table at the Farmers Market on June 27th.
   Synowiec reported that local students thoroughly enjoyed the recent magician event hosted by the Friends of the Whittemore Library. Additionally, the group will host its annual 50/50 raffle at the Whittemore Racetrack. This is their biggest fund raiser for the year.

4. **Board Comments**
   The Arenac County Historical Society is hosting a "250 Drive Arenac" event. Participants can pick up a brochure with a map of stops at the courthouse to guide them through the drive. A 50/50 drawing will conclude the event on July 4th.

5. **Approval of the Minutes from the May 21, 2026 Board Meeting**
   Eyer & Stock motioned and seconded approval of the minutes from the May 21, 2026 Board Meeting. Seven (7) aye. One (1) absent. Motion carried.

6. **Treasurer's Report**
   Director Besancon pointed out that this report does not reflect our payment of another $15,000 to Hoopla and how those expenses are very concerning.
   Klender and Kingsbury motioned and seconded approval of the Treasurers Report.
   A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye and one (1) absent. Motion carried.

7. **Ratification of Bills**
   Kingsbury and Van Brenk motioned and seconded approval of the ratification of **Voucher #26-13** dated June 4, 2026 in the amount of $29,658.83 and **Voucher #26-14** dated June 11, 2026 in the amount of $19,567.10.

A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. One (1) absent. Motion carried.

8. **Director's Report**
   Statistics and Reports
   Director Besancon described her experiences at Leadership Academy in Saginaw on Wednesday, June 10, 2026. She also addressed her conversation with Au Gres City Manager, Dale Wiltse, who requested any changes wait until after summer. Director Besancon shared circulation data and asked the Trustees to think about the information they would like to review and how often.

9. **Old Business**
   - **A. Polaris, Merit, USF, and MelCat updates**
     Nothing new for now.
   - **B. Reports of Committees**
     None
   - **C. Approval of the Audit**
     Next month
   - **D. Approval of the Revised Board of Trustees Bylaws**
     Tabled for now until the Code of Conduct can be reviewed and approved.
   - **E. Plainfield Update**
     Director Besancon reported on her meeting with Plainfield Township Supervisor, Fred Lewis and IADL Technology Coordinator, John Cargo, on Monday, June 8th. The new anticipated dates for moving fall around July 4th, closing on a Monday and reopening on a Friday.

10. **New Business**
    - **A. Acceptance of Board Member Resignation**
      The Board of Trustees unanimously accepted the resignation of board member, Jerry Brown. Director Besancon presented the recruitment poster used to attract new board members.

    - **B. Policy 2.10 Lending Periods and Renewals**
      Amended policy to conform with Polaris requirements.
      Rockwell & Stock motioned and seconded approval of the change in Policy 2.10 which conforms to the Vendor's Policy.
      Vote call: All (7) aye. One (1) absent. Motion approved.

    - **C. Policy 2.11 Lost and Damaged Items Adjustment Approval**
      Amended policy to conform with Polaris requirements.
      Kingsbury and Eyer motioned and seconded approval of the change in Policy 2.11 which conforms to the Vendor's Policy. Vote call: All (7) aye. One (1) absent. Motion approved.

    - **D. Hoopla Circulation Reduction Recommendation**
      Director Besancon shared hoopla's charges for May and addressed increasing concerns that current maximum checkouts and increased usage by users is making the cost of the

service unsustainable within our budget. Discussion took place, and it was agreed that hoopla circulations should be reduced from 12 down to 6 circulations per month.
Rockwell and Kingsbury motioned and seconded approval to limit user to (6) six per month effective July 1, 2026.
A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. One (1) absent. Motion carried.

E. Programming Grants (if any)
None

F. Trustee Code of Conduct;
Chairperson, Synowiec presented two variations of a Code of Conduct policy for bylaws, recommended by our attorney. She asked that board members review and send her comments from which she will create a finalized draft for Board review and approval.

G. Survey for Branch Staff
Synowiec will email the Survey for Branch Staff, with a cover letter, to the individual workers at each branch. Once she receives the completed surveys, Synowiec will draft the comments and requests and share with the Board.

11. Items for Next Agenda

- **A.** Approval of Audit
- **B.** Code of Conduct
- **C.** Approval of Bylaws
- **D.** Branch Employee Surveys

12. Adjournment
Chairperson, Susan Synowiec adjourned the meeting at 5:40 p.m.

Respectfully submitted,

JoAnn Edwards

JoAnn Edwards
Recording Secretary

A quorum of **five** is needed to conduct business.
If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.
PLEASE BRING YOUR CALENDARS/PLANNERS.
REMINDER-The next meeting is scheduled for
Thursday, July 9, 2026 at 4:30 pm
at the East Tawas Library
760 Newman St., East Tawas, MI